

Helping people build better futures

Multi Factor Authentication

Desktop Edge

Registration Journey

Guide to setting up and using Multi Factor Authentication

In this current climate, it is more important than ever to keep our data safe and secure.

Irish Life Health are introducing an extra step for our providers partners, brokers and corporate clients to access your Irish Life Health portals to ensure every step is taken to keep all data stored safe and secure.

The following slides are a step-by-step guide on how to set up multi factor authentication (MFA) and how to use this once set up.





Log in Process -Existing Users

Welcome to Irish Life Health

Login email



Not registered? Register here

Step 1 – Log into the Irish Live Health Live portal

Welcome to Irish Life This portal is for Providers, Brokers & Sch	Health Live eme Administrators only	
Login email Jsmith@example.com		
Password Forgot password?	۲	
Login Ə Not registered? Register he	re	
Irish Life Health Member portal Members can login to their portal here.	Login 🕥	

Login using your existing username and password as normal.

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The login page has been updated to the latest design.

Step 2 – You will be prompted to complete the setup of a two-factor authenticator

Follow the steps below to enable two factor authentication.	
DOWINLOAD SETUP VERIFY	
 Download an Authenticator You can use an existing authenticator or download one from the links below. Proceed once authenticator is installed. 	
Desktop Available authenticators for use on either Windows or Mac OS: • <u>Chrome Extension</u> • <u>Edge Extension</u>	
Mobile Available authenticator apps such as Microsoft Authenticator for windows phone, <u>Android</u> and <u>IOS</u> or Google Authenticator for <u>Android</u> and <u>IOS</u> .	
Proceed	
subject to the terms and conditions of that provider.	

This is a one time setup process. An authenticator is a separate tool that helps you securely verify your identify.

- If you already have an authenticator you can proceed to the next step.
- If you don't have an authenticator, follow steps to download.

Step 2 – You will be prompted to complete the setup of a two-factor authenticator

DOWINLOAD SETUP VERIFY 3	
 Download an Authenticator You can use an existing authenticator or download one from the links below. Proceed once authenticator is installed. Decktop 	
Available authenticators for use on either Windows or Mac OS: Chrome Extension Edge Extension Mobile Available authenticator apps such as Microsoft Authenticator for windows phone, <u>Android</u> and IOS or Google Authenticator for <u>Android</u> and IOS.	
Proceed Please keep in mind that data charges may apply when downloading an app or when using it to scan QR codes during the setup process. Always check the terms and conditions of the specific MFA app you choose to download as you will be subject to the terms and conditions of that provider.	

We have provided links to industry leading authenticators, but you can select any of your choice on either a computer or mobile device.

For the purpose of this guide we will select the Desktop, <u>Edge Extension</u>.

Whichever authenticator app you choose, you will be subject to the Terms of Use of that provider.

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Home / Productivity / Authenticator: 2FA Client Authenticator: 2FA Client mymindstorm ** * * * (50) 800.000 + Users Productivity	Get
Description	Details Version 6.3.3 Updated 22 October 2021
Authenticator generates two-factor authentication (2FA) codes in your browser. Use it to add an extra layer of security to your online accounts. ***Always keep a backup of your secrets in a safe location.*** ***Encrypting your secrets is strongly recommended, especially if you are logged into a Microsoft account.*** Show more	Available in 36 languages Terms Privacy policy Developer
No user reviews Sort by Most recent Add a review No one has reviewed this add-on yet. Be the first to add a review.	nymie aducion inom mymination Report abuse
People also like	
Microsoft Solitaire Collection with ★★★★☆ (3) Weather ★★★★☆ (3) #★★★☆ (4) #1 Gmail Manager ★★★☆ ☆ (2) #1 Gmail Manager ★☆ ☆ ☆ ☆ (2) Easy Sender for WhatApp ²⁴ ★★★☆ ☆ (3) ★★★☆ (3)	ය . ශ

The download page for the Edge extension will open from the link. Select the blue "Get" button on screen.

Microsoft Edge Add-ons	Edge?	Help \checkmark Developers \checkmark All Microsoft \backsim Sign in \bigotimes_b
Home / Productivity / Authenticator: 2FA Client Authenticator: 2FA Client mymindstorm ************************************	Add extension Cancel	Checking Compatible with your brevaer
Description Authenticator generates two-factor authentication ***Always keep a backup of your secrets in a safe I ***Encrypting your secrets is strongly recommende Show more	(2FA) codes in your browser. Use it to add an extra layer of security to your online a postion.*** d. especially if you are logged into a Microsoft account.***	Details Version 6.3.3 Updated 22 October 2021 Available in 36 languages Terms Privacy policy Developer More add-ons from
No user reviews Sort by Most recent Add a review No one has reviewed this add-on yet. Be the first to ad People also like	d a review.	nymindstorm Report abuse
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	No one has reviewed this add-on yet. Be the first to add a review.		
	People also like		
	Microsoft Solitaire Weather BetterRBTV #1 Gmail Manager Easy Sender for G Collection with ★★★★★☆(1) ★★★★☆(4) ★☆☆☆☆(2) WhatsApp ¹⁴ (2)	G App Launcher (Shortcuts for	
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To open, this can be found in the extension toolbar to the right of the address bar at the top of the screen.

Next you need to go back to the portal to complete setup.

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Mobile Available authenticator apps such as Microsoft Authenticator for android and IOS or Google Authenticator for Android and IOS or Google Authenticator for Android and IOS Image:	Desktop Available authenticators for use on either Windows or Mac OS: • <u>Chrome Extension</u> • <u>Edge Extension</u>	
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Success you have downloaded the authenticator to your desktop browser.

Click "Proceed" to progress to the Setup stage.

Step 4 - Setup the authenticator

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	< Previous Proceed		
	What is Two Factor Authentication? Read our user guide on two factor authentication and the important role it plays in protecting your data.		

Navigate to the browser extension toolbar and open the authenticator.

This can be found in the extension toolbar to the right of the address bar at the top of the screen.

Step 4 - Setup the authenticator

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	< Previous Proceed	
	Read our user guide on two factor authentication and the important role it plays in protecting your data.	



Step 4 - Setup the authenticator [QR Code Option]

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	What is Two Factor Authentication? Read our user guide on two factor authentication and the important role it plays in protecting your data.			



Step 4 - Setup the authenticator [Manual Option]

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Step 4 – Setup the authenticator

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	Read our user guide on two factor authentication and the Read O important role it plays in protecting your data.						



Step 5 – Verify the correct authenticator setup

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	DOWNLOAD SETUP VERIFY			
	3. Verify Once setup is complete, your two factor authenticator app will provide you with a unique code. Enter the code in the confirmation box below.			
	Verification Code			
	< Previous Submit			
	What is Two Factor Authentication? Read our user guide on two factor authentication and the Read O important role it plays in protecting your data.			

Enter the 6 digit authentication code into the verification code box on the Verify screen and select

"Submit".

If there is an error:

- 1. Retry, confirming the correct digits are input, which match the code on the authenticator at the time of submission.
- 2. Go to the previous page and re setup the authenticator.

Step 5 – Verify the correct authenticator setup



Success, you have verified the authenticator and this one time

Keep your authenticator safe as you will be required to enter the 6 digit authentication code every time you login.

setup is complete.



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